



Photography & Video Consent Policy And Consent Form

Date Checked: 30/01/2026

Review Date: 30/01/2027

Director: Siân Cain

1. Purpose

Forest Families Ltd recognises the importance of photographs and video recordings in celebrating children's achievements, supporting learning journeys, and promoting our provision. This policy explains how images are captured, stored, used, and shared in line with GDPR and safeguarding guidance.

2. Scope

This policy applies to:

- Children and young people attending Forest Families provision
- Parents and carers
- Staff, volunteers, and contractors

It covers photographs and video recordings taken during sessions, events, trips, and activities.

3. Lawful Basis for Processing Images

Photographs and videos are processed under the following lawful bases:

- **Consent** – explicit permission provided by a parent/carer or young person (where appropriate)
- **Legitimate interests** – where images are used internally for learning records and safeguarding purposes

Consent can be withdrawn at any time.

4. How Images May Be Used

With appropriate consent, images may be used for:

- Learning journeys and progress records
- Sharing information with the child's school or Local Authority
- Displays within Forest Families
- Marketing and promotional materials (e.g. website, social media, newsletters)

Images will **never** be used in a way that could put a child at risk or cause distress.

5. How Images Will NOT Be Used

- Children will not be named alongside images on public platforms
 - Images will not be shared with third parties without consent
 - Images will not be used where consent has been refused or withdrawn
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6. Safeguarding Considerations

- Images are taken respectfully and sensitively

- Children are never photographed in situations that could be considered intrusive or inappropriate
 - Particular care is taken for children with SEND or additional vulnerabilities
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7. Storage and Security

- Images are stored securely on password-protected devices or systems
 - Access is limited to authorised staff only
 - Images are retained only for as long as necessary and then securely deleted
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8. Withdrawal of Consent

Parents/carers may withdraw consent at any time by notifying Forest Families in writing. Images will then no longer be used for the purposes specified and will be deleted where reasonably possible.

9. Responsibility

The Director of Forest Families Ltd acts as the Data Protection Lead and is responsible for ensuring this policy is followed.

Photography & Video Consent Form

Forest Families Ltd

Child's Name: _____

Date of Birth: _____

School / Setting: _____

Parent / Carer Name: _____

Please tick the boxes below to indicate your consent:

- I give consent for photographs and/or videos of my child to be taken **for internal use only**, including learning journeys, progress records, and sharing with the child's school or Local Authority.
 - I give consent for photographs and/or videos of my child to be used **for promotional purposes**, including the Forest Families website, social media pages, newsletters, and marketing materials.
 - I **do not** give consent for photographs or videos of my child to be taken.
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Additional notes / restrictions (if any):

I understand that:

- Consent can be withdrawn at any time by contacting Forest Families Ltd
- Images will be stored securely and used in line with GDPR and safeguarding guidance

Parent / Carer Signature: _____

Date: _____

For office use only:

- Consent recorded on student file
- Date logged: _____

By working together, we aim to create a nurturing and inclusive environment where all children can grow, explore, and thrive in the natural world.

Signed: _____

Siân Cain, Director – Forest Families Ltd

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